# First Encounter

## 10th of September

**Attending:**

Darren Griffiths

Dr Gavin Baxter

**Apologies:**

None

**Overall Project Status: Green**

**Green** – Smoothly running, on the path to success.

**Amber –** Cautiously progressing, danger of losing control.

**Red –** Lost control, heading for failure.

**Status of previous SMART Targets:**

None

**New SMART Targets:**

**Target 1:** Produce a stable executable of current development to showcase all levels seamlessly for our next meeting on the 18th of September.

**Target 2:** New title for honours project research.

**Target 3:** Removal of first quotation in project specification.

**Target 4:** Honours Project folder and file management planned with list of required documents discussed and executed.

**Any Other Business:**

Feedback on current honours project specification to be delivered next week.

# Show Time

## 18th of September

**Attending:**

Darren Griffiths

Dr Gavin Baxter

**Apologies:**

None

**Overall Project Status: Green**

**Green** – Smoothly running, on the path to success.

**Amber –** Cautiously progressing, danger of losing control.

**Red –** Lost control, heading for failure.

**Status of previous SMART Targets:**

**Target 1:** Stable version of game to demo to showcase - MET!

**Target 2:** New title of honours project – MET!

**Target 3:** Removal of first quotation in project specification - MET!

**Target 4:** Honours Project folder and file management planned with list of required documents discussed and executed. – MET!

**New SMART Targets:**

**Target 1:** Finalise honours project specification ASAP.

**Target 2:** Get honours project signed off and submitted before next meeting

**Target 3:** Book a meeting for “Formal Progress Meeting”

**Target 4:** Fill out form A for “Formal Progress Meeting”

**Target 5:** Send Gavin Recent GDD For Viewing

**Any Other Business:**

* Feedback on current development and it’s reflection on research paper.
* Discuss work carried out in summer. To be included in Gantt chart?
* GitHub evidence towards summer progress. Should it be used?
* How would Gavin like to work, in regards frequency of meetings and work load.
* Books and reading list.

it’s reflection alongside research paper.

# First Formal Progress Meeting

## 25th of September

**Attending:**

Darren Griffiths

Dr Gavin Baxter

**Apologies:**

None

**Overall Project Status: Green**

**Green** – Smoothly running, on the path to success.

**Amber –** Cautiously progressing, danger of losing control.

**Red –** Lost control, heading for failure.

**Status of previous SMART Targets:**

**Target 1:** Finalised Project Specification - MET!

**Target 2:** Project Specification Signed & Submitted – MET!

**Target 3:** Booked Formal Meeting - MET!

**Target 4:** Filled Out Form A – MET!

**Target 5:** Send Gavin Recent GDD For Viewing

**New SMART Targets:**

**Target 1:** Finalise honours project specification ASAP.

**Target 2:** Get honours project signed off and submitted before next meeting

**Target 3:** Book a meeting for “Formal Progress Meeting”

**Target 4:** Fill out form A for “Formal Progress Meeting”

**Any Other Business:**

* Feedback on current development and it’s reflection on research paper.
* Discuss work carried out in summer. To be included in Gantt chart?
* GitHub evidence towards summer progress. Should it be used?
* How would Gavin like to work, in regards frequency of meetings and work load.
* Books and reading list.

it’s reflection alongside research paper.